



WE ARE COLCHESTER BOARD MEETING

17 February 2022 – 12noon
Microsoft Teams





AGENDA

- 1. Chairman's Welcome, Apologies & Declarations of Interest – Simon Blaxill**
- 2. Progress, Timeline & Milestones – Simon Thorp**
- 3. Engagement and project site visits – Simon Thorp & Clare Ratcliffe**
- 4. Business Case Assurance update and discussion – Adrian Pritchard, Paul Cook**
- 5. Decisions, Closing remarks & future meetings – Simon Blaxill**



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1. CHAIRMAN'S WELCOME

Simon Blaxill
Chair



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2. PROGRESS, TIMELINE & MILESTONES

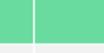
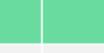
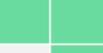
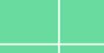
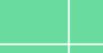
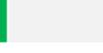
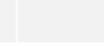
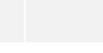
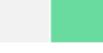
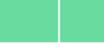


Simon Thorp
Programme Manager



PROGRAMME OVERVIEW

KEY  Independent assurance/approval
 Business case complete
 Summary documents submitted

Project	RAG		July-Sept 2021			Oct-Dec 2021			Jan-March 2022			April-June 2022		
	Last month	This month												
Project 1: Town Centre & Gateways								Draft complete						
Project 2: Heart of Greenstead								Draft complete						
Project 3: Transformed Youth Facilities								Draft complete						
Project 4: Digital connectivity								Draft complete						
Project 5: Physical connectivity								Draft complete						
Summary documents to MHCLG														
Engagement Plan														
Monitoring outcomes														

Top programme risks	RAG	Mitigations		Milestones		Budget		
				Achieved since last Board	Upcoming milestones	Actual spend	Budget	Forecast outturn
Programme-wide unpredictable material costs (General)		Ongoing monitoring of costs and escalation of risks as appropriate.	LB / PD / DG	Achieved since last Board	Upcoming milestones	£223,237 (various)	£18,200,000	£18,200,000
Heart of Greenstead land ownership and planning (CBC)		Public consultation between February and April 2022. Full planning application by end-2022.	DG / RD	Business Case assurance completed and approved by Section 151 Officer.	Approval required from CBC Cabinet prior to submission of summary documents to government.	Overall programme rating		
Town Centre public realm material costs (CBC)		Cost re-apportionment in selected public realm schemes.	LB / MJ					
Walking and Cycling Links – reduced external funding (ECC)		Phased delivery and identification of alternative funding.	LB / MJ	GREEN				



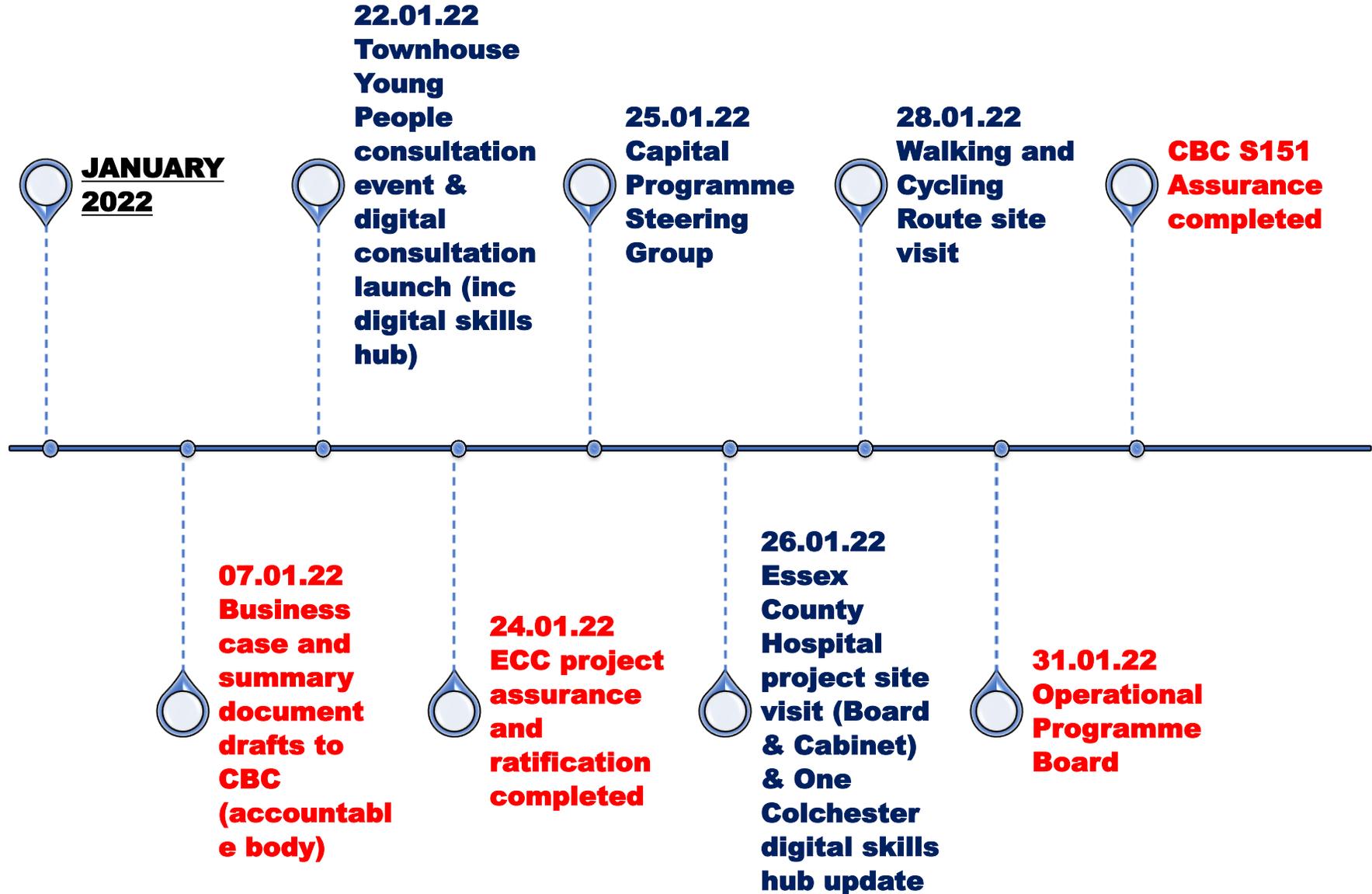
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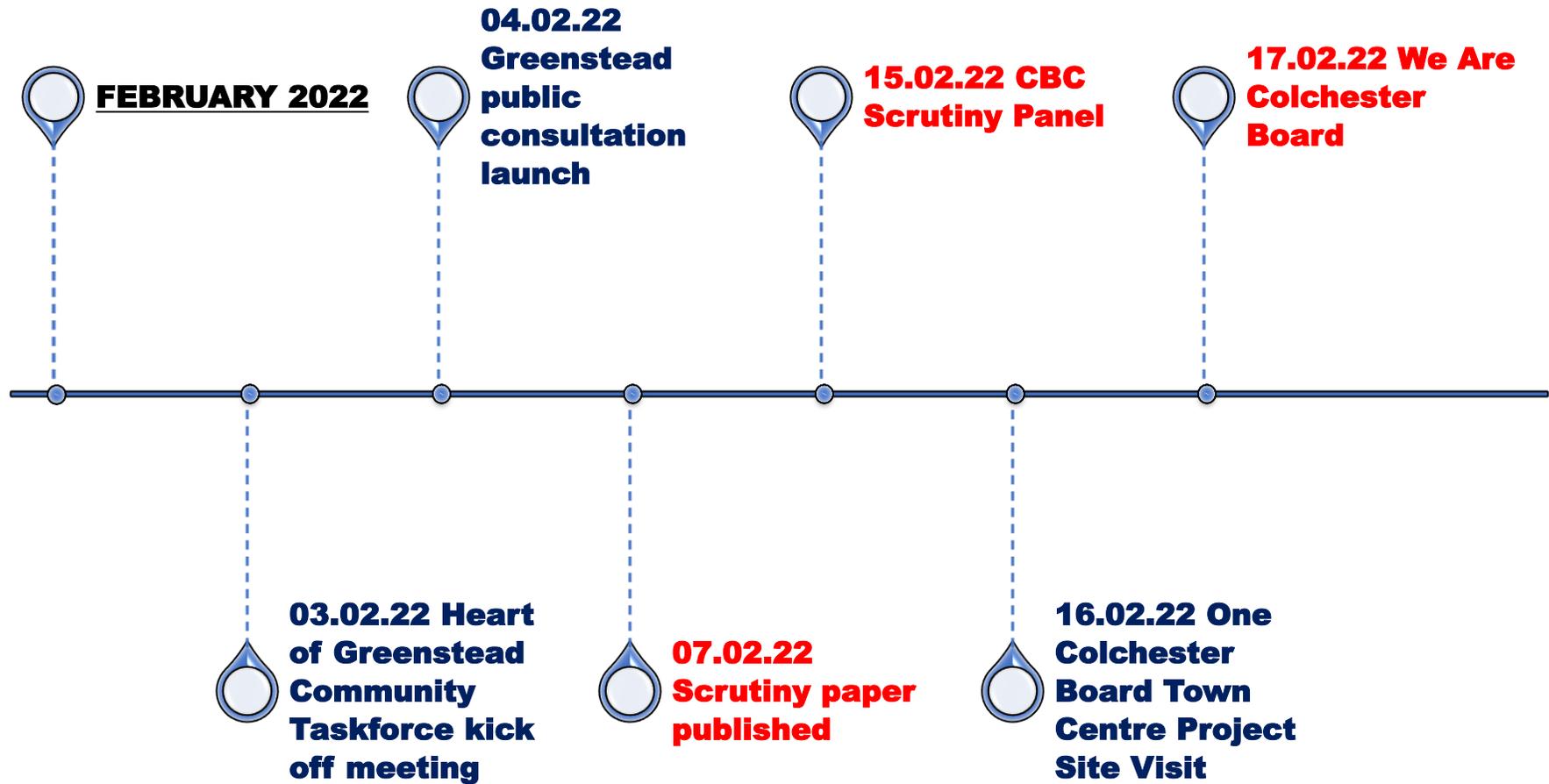
3. ENGAGEMENT & PROJECT SITE VISITS

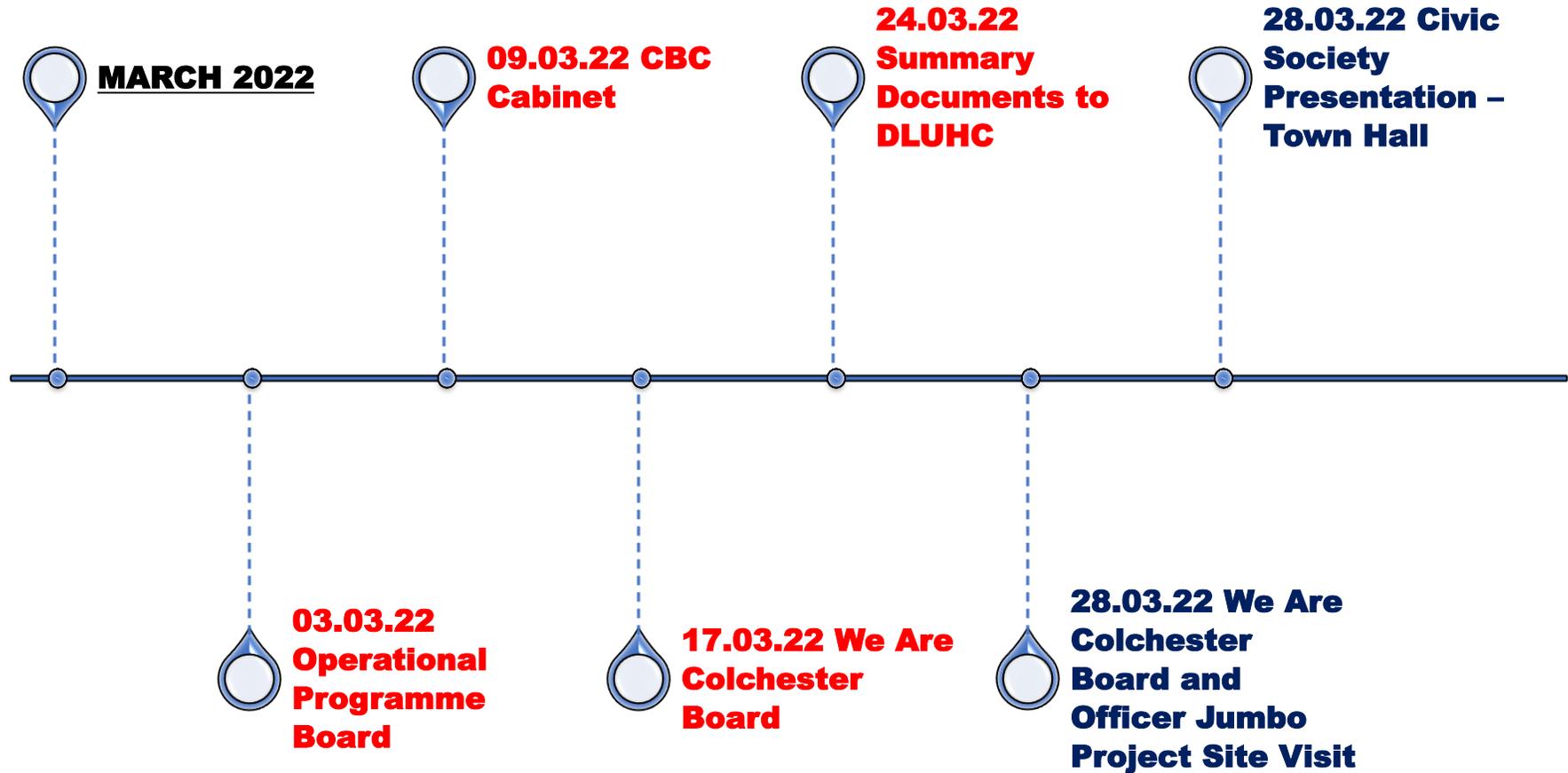
Simon Thorp

Clare Ratcliffe
Engagement Officer











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4. BUSINESS CASE ASSURANCE – UPDATE & DISCUSSION

Adrian Pritchard
Chief Executive

Paul Cook
Head of Finance / Section 151 Officer
Colchester Borough Council





- **Recap on Section 151 scope of statutory role – sustainability, viable, value for money**
- **Scrutiny process – summary feedback**
- **Current assessment of readiness for Cabinet and We Are Colchester Board approval of Summary Documents**
- **Issues for action (if any)**



Business Case number	Name	Lead Organisation	Financial profile	Project expenditure eligible	5% early capital (CDEL) included in project costs	Proportionate	Green Book compliant - strategic, economic, commercial, financial, management	Value for money	Delivery plan	Special conditions met	Project adjustments required?	Public sector equalities duty assessment	M&E plan
0	Town Deal Programme	CBC	£18,200,000	✓	✓	✓	✓	✓	✓	✓	n/a	✓	✓
1	Digital working hub / Queen St grow-on space	CBC	£900,000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Transformed Youth Facilities	ECC	£1,320,000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Digital Skills Hub Wilson Marriage Centre	ECC	£900,000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Town Centre and Gateways	CBC	£4,502,800	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Heart of Greenstead	CBC/ECC	£6,627,200	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	5G Town Centre	CBC	£1,000,000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Walking and Cycling links	ECC	£2,950,000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Note: S151 signature means fully functioning relationships, strong local assurance processes in place to build on and apply in the Towns Fund context.

S151 is not responsible or accountable for how local policies are applied to the Towns Fund programme or applicability of those projects for addressing needs in the area.

S151 is responsible for independently applying his statutory role as part of the assurance process on the Sustainability, Viability and Value for Money of each business case.



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5. DECISIONS, CLOSING REMARKS & FUTURE MEETINGS

Simon Blaxill





To note:

- **Progress report**
- **Engagement update**
- **Section 151 business case assurance update and actions required**

Provisional Board meeting dates:

- **17 March 2022**
- **26 May 2022**