

'Please refer to application form and/or DCLG Guidance [Validation of Planning Applications](#) and/or [Circular 02/08](#).'

LOCAL REQUIREMENTS

You are required to submit additional information as set out in the table below. However, this additional information may not be required with every application. To see if it is needed each heading is linked to a more comprehensive advice note which you are advised to read ([Colchester's Local 1APP Requirements](#)). Before submitting your application please check the boxes below to show the information or documents submitted with this application. If the answer to any request for information is 'No' please give the reason, for example the proposal falls below the national or local threshold, the scale of the proposal is not sufficient to require such information, the details are included on the submitted plans [please insert drawing number(s)], the details are contained in document [insert title], etc. Failure to include the information required will render your application invalid, whilst failure to respond properly to each question or entering 'not applicable' may delay registering and determining your application. A copy of this form must accompany the application.

Application for a lawful development certificate for an existing use or operation or activity including those in breach of a planning condition

<u>DOCUMENTS OR INFORMATION SUBMITTED WITH APPLICATION</u>	<u>YES</u>	<u>NO</u>	<u>REASON</u>
Photographs and photomontages	<input type="checkbox"/>	<input type="checkbox"/>	
Planning statement	<input type="checkbox"/>	<input type="checkbox"/>	
Supporting information (eg sworn affidavit(s) from people with personal knowledge of the site)	<input type="checkbox"/>	<input type="checkbox"/>	
PLANS – 6 copies of existing elevations, existing floor plans, existing site survey plan, (see national requirements for acceptable scales, etc)	<input type="checkbox"/>	<input type="checkbox"/>	