

**Assets of Community Value  
Colchester Borough Council**

**Community nomination form**

Please send your completed nomination form and supporting information to:

Spatial Policy Team (Assets of Community Value)  
FREEPOST RLSSL-ZTSR-SGYA  
Strategic Policy & Regeneration  
Colchester Borough Council  
Colchester  
CO1 1ZE

Nominations may also be submitted by email to  
[planning.policy@colchester.gov.uk](mailto:planning.policy@colchester.gov.uk).

Nominations must include all of the required information.

**Your organisation**

*Please use this section of the form to give us the details of the organisation on behalf of which you are submitting the nomination.*

1. **Name of group:**
2. **Contact name:**
3. **Role / Position:**
4. **Address:**
  
5. **Telephone:**
6. **Email:**
7. **Type of group** (*select from options below*):

- Parish Council** - The Parish Council must have a 'local connection' with the land it is nominating. The nominated land must be within the Parish Council's area or within a neighbouring parish. A Parish Council within Colchester borough or a Parish Council that adjoins the

boundary of Colchester borough may also nominate assets in the unparished areas of the borough.

- **Unincorporated group** - Nominations can be accepted from an unincorporated group with membership of at least 21 local people who appear on the electoral roll within the local authority, or a neighbouring local authority. Such a group must not distribute any profits/surplus to its members, and any surplus must be used for the benefit of the local authority's area or for the benefit of a neighbouring authority's area. Please attach details of the membership of the group to your application along with details of how the constitution of the group seeks to benefit the local area.
  
- **Neighbourhood forum** - The procedure for becoming a neighbourhood forum is set out in section 61F of the Town and Country Planning Act 1990, added by the Localism Act 2011. There can only be one neighbourhood forum for an area.
  
- **Charitable organisation** – The group must have one or more of the following structures:
  - a) A charity
  - b) A community interest company
  - c) A company limited by guarantee that is non profit distributing
  - d) An industrial and provident society that is non-profit distributing (community benefit societies)

The organisation's activities must be wholly or partly concerned with the local authority's area, or within a neighbouring authority's area. Any surplus made must not be distributed to its members but must be wholly or partly applied to the local authority area where the asset is based or to a neighbouring authority area. Please attach details of how your organisation complies with these requirements including charity or company registration numbers if appropriate.

### **Your nomination**

**8. Address of the nominated land, building or structure:**

**9. Description of site and current use:**

**10. Proposed boundaries** – please describe the boundaries of the land you wish to nominate as an asset of community value attaching a plan if possible.

**11. Please provide all the information you have on the names of the current occupants of the land or building**

**12. Please provide all the information you have on the names and current or last-known address of all those holding a freehold or leasehold estate in the land or building**

**13. Reasons for nomination –**

Please provide your reasons for nominating this land/building for consideration as an asset of community value using additional pages as necessary.

The Localism Act defines when land, buildings or structures should be considered of community value. It is defined as land where:

*An actual current use of the building or land (that is not an ancillary use) furthers the social wellbeing or social interests of the local community,*

*and*

*it is realistic to think that there can continue to be non-ancillary use of the building or land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.*

Or

*There is a time in the recent past when an actual use of the building or land (that was not an ancillary use) furthered the social wellbeing or interests of the local community,*

and

*It is realistic to think that there is a time in the next five years when there could be non-ancillary use of the building or other land that would further (whether or not in the same way as before) the social wellbeing or social interests of the local community.*

*'Social interests' include cultural, recreational and sporting interests.*

Please use this section to explain why you believe the building or land you are nominating meets this definition.

In this section you may wish to include information such as:

- the type and frequency of current or recent community use,
- whether the land also has any other uses,
- information on why it is considered a community use can continue / be carried out in the future
- in the case of land recently used for community uses the nature of the use and the dates on which these uses occurred

It may be appropriate to provide supporting evidence to demonstrate how the nominated land or building meets the criteria.