

Notes for Street Party Road Closures
Temporary Road Closures for Celebrations are carried
out under the Town Police Clauses Act 1847
(resident only parties)

Colchester Borough Council will **not** make a charge for your closure provided that:

- Copies of any signs being used are sent to the Borough to ensure that they are suitable
- Colchester Borough Council does not loan any equipment to the organisers
- No payment is made by any of the guests for food, drink or entertainments
- The residents ensure that the closure is undertaken in a safe and orderly manner
- The majority of the residents affected by the closure are in agreement with the closure
- Arrangements are made so that any resident who wishes to access their property can do so in a safe manner
- All rubbish created by the party is collected and disposed of or recycled properly by the organisers

The Borough Council does have a limited supply of cones, signs and barriers that we can loan out. There will be a charge for delivery and collection and also a charge for loss or damage, but we will not charge for the hire of these items.

For the delivery and collection of cones/signs/barriers there is a flat rate charge of £50.00 if you are in the town area or £75.00 if you live in an outlying area. (ie: Layer de la Haye, Mersea, West Bergholt)

Any loss or damage to cones will cost £4.50 per cone

Any loss or damage to barriers or signs will cost £20.00

If we are able to help you with cones/barriers/signs and you wish to collect them yourselves please let us know on the application form.

If we are not able to provide you with these here are some other companies that may be able to assist you.

Hire Station 13a London Road Stanway Colchester tel: 01206 574888 www.hirestation.co.uk

A Plant Unit 6 Heath Business Park Grange Way Whitehall Industrial Estate tel: 01206 793155
www.aplant.com

Please note that Colchester Borough Council cannot recommend a company to go to and that there are other companies that hire cones and barriers.

The applicant must:

- **Obtain** agreement from the **Police** that they have no objection to the Closure.
- **Ensure** that a person is appointed who is responsible for **safety**
- **Notify** any residents and businesses that may be affected by the closure, either in person or by leaflet and take any comments in to consideration.
- **Allow** access through the road closure for **all emergency vehicles** at all times.

If you have any questions please email operational.psu@colchester.gov.uk

COLCHESTER BOROUGH COUNCIL

STREET PARTY

ROAD CLOSURE APPLICATION for resident run parties



(please read notes before completing this form)

1. Location of Event	

Town/Village/Area	

2. Date of Event	
Start time for closure	Time re-opened
3. Applicants Details	
Name:	Telephone No.
Address:	

Email Address:	

I understand that Colchester Borough Council will invoice me for any costs incurred, which I agree to pay.	
Applicants Signature:	
Area of Closure – please attach a map showing the area covered by the closure. You can use the Colchester Borough Website c-maps at http://datashare.colchester.gov.uk:8010/connect/analyst/?mapcfg=Points%20Of%20Interest by inserting the location details in the Postcode, Place name or Address search box on this webpage.	
If you would like to borrow cones/barriers/signs please write your requirements in this box. (we will inform you as soon as possible if we are unable to assist you)	

