**Permit Application for**

**Regular Commercial Use of Council Land**

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| --- | --- |
| Name of organisation or group | Click here to enter text. |
| Name of activity leader(s) | Click here to enter text. |
| Address of organiser | Click here to enter text. |
| Postcode | Click here to enter text. | Tel no.- Home | Click here to enter text. |
| Tel no - Work | Click here to enter text. | Mobile | Click here to enter text. |
| Email address | Click here to enter text. |
| Description of event proposed including times, dates and areas of the park to be used (map provided), |
| Click here to enter text. |
| Approximate number of people expected to attend each session | Click here to enter text. |
| Number of sessions required per month | Click here to enter text. |
| Licence required? | One month  |[ ]  Six months |[ ]  One year |[ ]
| **Declaration**If permission is granted for the activity, I hereby agree to comply with the Council’s General Conditions for Use of Council Land, and all other reasonable instructions given by authorised Officers of the Council. I understand that the permit does not give me exclusive rights to any specific part of the park. I am aware that failure to comply with these conditions will result in the permit being revoked or further applications refused |
| Signed | Click here to enter text. |
| Position | Click here to enter text. |
| Date | Click here to enter text. |
| **Please provide the following documents with your application** |
|[ ]  Proof of Public Liability Insurance |
|[ ]  A risk assessment for the activity |
|[ ]  Copies of any relevant qualifications |

Please send this completed form, together with any supporting documentation to the following:

Email: OperationalPSU@colchester.gov.uk

Tel: (01206) 508805

Community Services, Colchester Borough Council, Rowan House, 33 Sheepen Road, Colchester, CO3 3WG