Colchester City Council (Off-Street Parking Places) Order 2026 – B

The Colchester City Council of Town Hall, High Street, Colchester CO1 1FR ("the Council") in exercise of its powers under Sections 32 and 35 of the Road Traffic Regulation Act 1984 (as amended) and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, the Traffic Management Act 2004 and all Regulations and Orders made in exercise of the powers conferred under the Traffic Management Act 2004 and of all other enabling powers, and with the consent of the Essex County Council given under Section 39(3) of the Road Traffic Regulation Act 1984 and after consultation with the Chief Officer of Police in accordance with Paragraph 20 of Schedule 9 of the Road Traffic Regulation Act 1984, hereby makes the following Order:-

1. GENERAL

Commencement Citation and Revocation

1.1. This Order shall come into operation on the First day of June Two Thousand and Twenty-Six and may be cited as the **Colchester City Council (Off-Street Parking Places) Order 2026 – B.**

1.2. The Colchester City Council (Off-Street Parking Places) Order 2026 – A, is hereby revoked.

Interpretation

1.3. Any reference in this Order to a numbered paragraph is a reference to the paragraph bearing that number in this Order and any reference in this Order to "Schedule 1" "Schedule 2" "Schedule 3" "Schedule 4" "Schedule 5" "Schedule 6" Schedule 7" "Schedule 8" "Schedule 9 or Schedule 10" is a reference to the Schedules to this Order.

1.4. In this Order except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:-

"**The 1984 Act**" means the Road Traffic Regulation Act 1984 (as amended);
"**The 2004 Act**" means The Traffic Management Act 2004 (as amended);
"**approved device**" has the same meaning as in Section 92 of the 2004 Act;

"**Authorised Town Hall user**" means a vehicle belonging to a driver carrying out services (such as cleaning, catering, wedding functions, Town Hall maintenance), attending meetings or other functions at Colchester Town Hall. Authorisation to park to be given by the Town Hall Hallkeepers or Town Sargeant

"**Beach Hut season ticket**" means a season ticket issued to a member of the West Mersea Beach Hut Watch. The season ticket may be used in Willoughby Park and Victoria Esplanade car parks. It may also be used in Seaview Avenue during inclement weather with Willoughby Park car park is closed

"**bus**" and "**coach**" means a public service vehicle within the meaning of section 1 of the Public Passenger Vehicles Act 1981;

"**charging hours**" means any period specified in Column 6 of Schedules 1, 2, 3, 4, 5, 6, 7, 8 and 9 in respect of which a charge is specified in Parts 3 or 4;

"**Civil Enforcement Officer**" means any officer of the Council who is authorised to supervise and control vehicles in the parking places and appointed to enforce the provisions of this Order pursuant to section 63A of the 1984 Act and has the same meaning as in Section 76 of the 2004 Act;

"**Convenience Fee**" means a fee charged in accordance with Schedule 10 for the use of any virtual permit as the Council may make available as a method of payment for paying a parking charge in accordance with this order;

"**day**" printed on the front of the front of the ***parking ticket*** indicates the day that the ***parking ticket*** is valid;

"**disabled person's badge**" means any badge issued, or having effect as if issued, under any regulations for the time being in force under section 21 of the Chronically Sick and Disabled Persons Act 1970;

"disabled person's vehicle" means any ***vehicle*** lawfully displaying a ***disabled person's badge*** and has the same meaning as in Section 142 of the 1984 Act;

"**driver"** in relation to a vehicle waiting in a ***parking place***, means the person who was driving the ***vehicle*** at the time it was left in the ***parking place*** and in relation to a vehicle leaving a ***parking place*** means the person who was driving the vehicle at the time it leaves the ***parking place*** or in the case of a ***trailer*** means the person who was driving the ***vehicle*** which towed the ***trailer*** into the ***parking place*** at the time it entered the ***parking place***;

"electric vehicle" means a motor vehicle which is propelled by electric energy (battery only powered vehicle) from rechargeable batteries. The batteries provide the power to propel the vehicle and to power the lights and all accessories within the vehicle. Hybrid vehicles which require charging are included in this category

"electric vehicle charging place" means a parking place designed for the sole use of an electric vehicle for a maximum number of hours continuous charging time. The maximum number of continuous charging hours may vary from car park to car park and will be advised to motorists by notices in the car park.

"electric vehicle charging point" means a purpose-built unit designed specifically for an electric vehicle.

"electric vehicle car club" means a formally constituted electric vehicle car-sharing scheme approved of by the Council

“**enforcement authority**” has the same meaning as in Paragraph 8 of Part 2 of Schedule 8 of the 2004 Act and is the Colchester City Council in the case of this Order;

“**hackney carriage**” has the same meaning as in Section 138 of the 1984 Act;

“**heavy goods vehicle**” has the same meaning as a “heavy commercial vehicle” in Section 138 of the 1984 Act;

“**invalid carriage**” has the same meaning as in Section 136 of the 1984 Act;

“**light van**” means a light commercial motor vehicle constructed or adapted solely for the purpose of carrying goods but not exceeding 2000 kg unladen weight;

“**loveurcar**” permit means a car share permit issued by Colchester City Council to allow parking in a Loveurcar parking bay. A car share must include at least two adults over the age of 18.

“**Mersea Resident Permit**” means a permit to park in Victoria Esplanade or Willougby Road car parks. To be eligible the permit holder must live in a property with a West or East Mersea address.

“**off-street residents permit parking areas**” means the parking areas adjacent to the residential properties shown in Schedule 2, 3, 4, and 5 to this Order;

"owner" has the same meaning as in Section 92 of the 2004 Act;

“**parking bay**” means any area of a ***parking place*** which is provided for the leaving of a vehicle and indicated by markings on the surface of the ***parking place***;

“**parking charge**” means the charge paid by drivers to leave a vehicle in a parking place;

“**parking contravention**” has the same meaning as in Part 1 of Schedule 7 of the 2004 Act;

“**parking device**” has the meaning given in section 35(3B) of the 1984 Act;

“**parking disc**” has the same meaning as in the Local Authorities Traffic Orders (Exemption for Disabled Persons) (England) Regulations 2007;

“**parking event**” means a period when a vehicle is in a ***parking place***;

"parking place" in relation to Part 3 of this Order means any area of land specified by name in Column 1 of Schedules 1, 2, 3 ,4 5, 6, 7, 8 and 9 to this Order and means in relation to Part 2 and Part 4 of this Order any area of land specified by name in Column 1 of Schedules 1, 2, 3 ,4 5, 6, 7, 8 and 9 to this Order provided by the Council under Section 32(1) of the 1984 Act for use as a ***parking place***;

“**parking ticket**” means a ticket issued by a pay and display ticket machine pursuant to this Order;

“**pay and display**” in relation to a parking place means a parking place where the driver makes payment by the insertion of an appropriate smart card, credit or debit card into a ***ticket machine*** whereby a ***parking ticket*** is issued which must be exhibited on the vehicle or where a driver makes payment for a ***virtual permit*** electronic ***parking ticket*** using the Council’s cashless parking system

"**pay on exit**" in relation to a ***parking place*** means a ***parking place*** where a driver makes payment of the amount due for parking to an authorised officer of the council attending on duty or in such other way as is specified in the ***parking place***;

"**pay on foot**" in relation to a parking place means a parking place where a driver makes payment of the amount due for parking to a machine situated in a pedestrian area of the ***parking place*** to validate the ticket issued at the entry barrier to enable a vehicle to be driven from the ***parking place***;

"**penalty charge**" has the same meaning as in Section 92 of the 2004 Act and set at a level in accordance with Band 2 in the regulations for the time being in force under Section 77 and Schedule 9 of the 2004 Act as published from time to time and is an additional amount payable regardless of the period for which a vehicle is left;

"**penalty charge notice**" means a notice described in Section 78 of the 2004 Act having effect as if issued or served by a Civil Enforcement Officer or posted by the enforcement authority under any regulations for the time being in force under Section 78 of the 2004 Act;

"**permit**" means a document issued by the Council to a ***resident*** under the provisions of paragraph 4.5 of this Order;

"**permit holder**" means a person to whom a permit has been issued under the provisions of paragraph 4.5 of this Order;

"**permitted hours**" means in relation to Part 3 of this Order the hours specified in Schedule 2 to this Order;

"**protective cover**" means a protective cover issued by the Council under the provisions of paragraph 4.4 of this Order;

"**public service vehicle**" has the same meaning as in the Public Passenger Vehicles Act 1981;

"**resident**" means a person whose usual place of abode is at an address specified in Schedules 3, 4 and 5 to this Order.

"**relevant position**" means

(i) in the case of a ***disabled person's badge***:-

(a) the ***disabled person's badge*** is exhibited on the dashboard or facia of the vehicle, or

(b) where the vehicle is not fitted with a dashboard or facia, the ***disabled person's badge*** is exhibited in a conspicuous position on the vehicle,

so that the side of the ***disabled person's badge*** onto which the expiry details serial number and other details confirming the validity thereof are printed is fully and clearly legible from the outside of the vehicle, and

(ii) in the case of a ***parking disc***:-

(a) the ***parking disc*** is exhibited on the dashboard or facia of the vehicle, or

(b) where the vehicle does not have a dashboard or facia, the ***parking disc*** is exhibited in a conspicuous position on the vehicle,

so that, when marked to show the time during which a period of waiting began, that period is clearly legible from the outside of the vehicle, and

(iii) in the case of any ***parking ticket*** issued on payment of the parking charge or ***season ticket*** or ***permit*** the ***parking ticket***, ***season ticket*** or ***permit*** shall be attached to the vehicle in respect of which it was issued -

(a) in the case of a two-wheeled motorcycle having a side-car attached thereto in a conspicuous position on the near side of the vehicle in front of the driving seat; or

(b) in the case of any other vehicle –

(i) where the vehicle is fitted with a front glass windscreen extending across the vehicle to the nearside, facing forwards on the near side of the glass of such windscreen behind the glass; or

(ii) where the vehicle is not fitted with a front glass windscreen, on the near side of the vehicle

so that the all the details shown on the side of the said ***parking ticket season ticket*** or ***permit*** onto which the expiry details serial number and other details confirming the validity thereof are printed is fully and clearly legible to a person standing at the near side of the vehicle provided that the foregoing need not apply in the case of a valid ***virtual permit*** where available;

"**season ticket**" means a pre-paid permit issued to a person pursuant to paragraph 3.15 for the parking of a specified vehicle in a specified Parking place or places for a specified date or dates without the requirement to make a payment or obtain a parking ticket during the time for which the season ticket is valid improper use of which will render the same void;

"**special event charging**" means charges applied to the Northern Gateway Sports Park car park above the usual tariffs. These will be up to £16.50 for a parking stay during a special event. Customers will be advised by notice at the car park of special event charging tariffs.

"**staff parking tariffs**" means a discounted parking charge made available to eligible employees of a business or leisure unit adjacent to, or associated with, a parking place to which this Order applies. The terms, level of discount and eligibility of tariffs shall be determined from time to time by the Council.

"**ticket machine**" means an apparatus of a type and design which indicates the time by a clock and issues parking tickets to show that a payment has been made of an amount or for a period specified thereon and which specifies the date and either the time of such payment or the time at which the vehicle must leave the parking place;

"**time**" in relation to a parking disc means either the ¼ hour period shown or the minute of the hour of arrival shown on the parking disc;

"**trailer**" means a trailer within the meaning of section 136(1) of the 1984 Act and shall include a caravan and a boat;

"**validated stay"** means a period of free or reduced-charge parking granted to a driver who is a patron or customer of eligible premises adjacent to, or associated with, a parking place to which this Order applies, such period being activated by the driver validating their stay by means of an approved device within that premises. Details and conditions of such validated stays as stated on tariff boards at the parking place. Eligible places to be approved by the Council.

"**vehicle**" means a mechanically propelled vehicle intended or adapted for use on roads and shall include a motorcycle;

"**virtual permit**" means an electronic form of ***parking ticket*** purchased (as an alternative to a ***parking ticket*** from a ***parking machine***) in relation to a ***parking place*** which is issued to an electronic device carried by a ***Civil Enforcement Officer***. To be valid the virtual permit must be registered by the driver on account in an electronic database approved by the council with the agreement of the driver to make payment by electronic means of an amount or for a period specified being completed by the driver. Once completed the driver will not be required to display a parking ticket in the relevant position.

"visitor" means a person visiting a ***resident***.

"**Wivenhoe business trader**" means a person being either an employer or employee of a company located in Wivenhoe.

"**Wivenhoe business permit**" means a type of parking ticket issued to a Wivenhoe business trader in accordance with the provisions of this Order.

1.5. The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament, and as if for the purposes of Section 17 of the Act this Order were an Act of Parliament and the Orders revoked by paragraph 1.2 of this Order were Acts of Parliament thereby repealed.

1.6. The paragraph headings in this Order are for information only.

1.7. Any reference in this Order to a numbered Article is a reference to the Article bearing that number in this Order and any reference in this Order to the numbered Schedule is a reference to the Schedule bearing that number in this Order.

1.8. Reference to any statute or statutory provision includes a reference to:

(a) That statute or statutory provision as from time to time amended extended re-enacted or consolidated whether before or after the date of this Order; and

(b) All Statutory Instruments or Orders made pursuant to it.

1.9. In the absence of contrary provision any reference to a statute includes any statutory modification or re-enactment of it and every statutory instrument direct or specification made or issued under the statute or deriving validity from it.

2. Use of Public Off-Street Parking Places

Designation

2.1. Each area of land specified by name in Column 1 of Schedules 1, 2, 3, 4, 5, 6, 7,8 and 9 to this Order may be used, subject to the following provisions of this Order, as a parking place for such classes of vehicles, in such positions and on such days and during such hours and on payment of such charges as are specified in relation to that area in the said Schedule. Provided that the Council may individually authorise any vehicle to be left in any parking place without compliance with this Order.

Class and position of vehicles

2.2. Where in Schedule 1, 2, 3, 4, 5, 6, 7, 8, and 9 to this Order a parking place is described as available for vehicles of a specified class or in a specified position the driver of a vehicle SHALL NOT permit it to wait in that parking place –

(a) unless it is of the specified class;

(b) in a position other than that specified; or

(c) where parking bays are marked out, wait within a parking place other than completely within the bay markings of a single parking bay.

EXCEPT THAT any person duly authorised by the Council may authorise or require the driver of any vehicle to park that vehicle in a position other than that specified.

Indications by Signs and Markings

2.3. The driver of a vehicle shall comply with any instruction given by a sign or surface marking authorised to be placed by the Council except that any person duly authorised by the Council may authorise or require the driver of any vehicle to take any action other than that specified.

Maximum Period

2.4. No person shall cause or permit a vehicle to wait in a parking place specified in column 1 of Schedules 1, 2, 3, 4, 5, 6, 7, 8 and 9 during the charging hours specified in column 6 of Schedules 1, 2, 3, 4, 5, 6, 7, 8 and 9 for longer than the period for which any payment made in accordance with paragraphs 3.2, 3.3 or 3.4 in relation to column 7 of Schedules 1, 2, 3, 4, 5, 6, 7, 8 and 9 was made and shall not cause or permit the vehicle to return to that parking place within the period specified in column 5 of Schedule 1, 2, 3, 4, 5, 6, 7, 8 and 9 of leaving the parking place or to remain there longer than the maximum period specified in column 5 of Schedule 1, 2, 3, 4, 5, 6, 7, 8 and 9.

Disabled persons bays

2.5. Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for a disabled person's vehicle, no person shall cause or permit a vehicle to wait in that parking bay unless it is a disabled person's vehicle.

Motorcycle bays

2.6. Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for a motorcycle, no person shall cause or permit a vehicle to wait in that parking bay unless it is a motorcycle.

Parent and child bays

2.7. Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for a vehicle being used by a parent with a pram, no person shall cause or permit a vehicle to wait in that parking bay unless the driver is accompanied by a child under the age of 5 years.

Loveurcar scheme bays

2.8 Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for a vehicle displaying a Loveurcar permit, or possessing a digital Loveurcar permit, no person shall cause or permit a vehicle to wait in that parking bay unless the driver is accompanied by at least one other adult and a Loveurcar permit is displayed in the vehicle or shows as active on the MiPermit portal.

Electric Vehicle car club bays

2.9 Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for vehicles that are part of the Electric Vehicle Car Club, no person shall cause or permit a vehicle to wait in that parking bay unless that vehicle is a member of the Electric Vehicle car club fleet.

Electric Vehicle charging bay

2.10 Where, within a parking place, there is a sign or surface marking which indicates that a parking bay is available only for electric vehicles, no person shall cause or permit a vehicle to wait in that parking bay unless that vehicle is an electric vehicle that is in the charging process. The vehicle must not be left for longer than the maximum continuous charging period for the car park.

Off-Street residents permit bays

2.11. Where, within a parking place, there is a sign or surface marking which indicates that the parking place or a parking bay is available only for a vehicle displaying a residents permit, or in possession of a digital residents permit, no person shall cause or permit a vehicle to wait in that parking place or parking bay unless it is a vehicle displaying a residents permit or having an active digital residents permit.

Restriction on parking places when closed

2.12. Where there is a sign which indicates that a parking place is closed, no person shall cause or permit a vehicle to wait in that parking place unless an authorised officer of the Council authorises the driver of any vehicle to take any action other than that specified.

3. AMOUNT OF CHARGE AT PARKING PLACES

3.1. Provisions of this part shall apply to parking places in Schedules 1, 2, 3, 4, 5, 6,7,8 and 9.

Pay on entry or exit parking place

3.2. The driver of a vehicle using a parking place described as pay on exit or pay on entry parking place in Schedule 1 shall pay the appropriate parking charge in accordance with the scale of charges specified in Column 7 of Schedule 1 to an authorised officer of the Council on duty at the said car park or in such other way

as may be provided at such car park so that payment or agreement to pay is made before exiting the said car park.

Provided that in the case of a barrier-controlled parking place no charge shall be payable by the driver of a vehicle operating the barriers with a season ticket or permit which is valid for that place.

Pay on foot parking place

3.3. The parking places described as a Pay on Foot car park in Schedule 1 shall be controlled by entry and exit barriers. The driver of a vehicle shall gain entry to such parking places by taking a ticket at the entry barrier. This ticket shall be submitted to a pay station at the end of the parking period and validated by making payment of the parking charge in accordance with the scale of charges shown respectively for the said parking place in column 7 of Schedule 1. The validated ticket shall then be used to operate the exit barrier.

Provided that no charge shall be payable by the driver of a vehicle operating the barriers with a valid season ticket or permit.

Pay and display parking places

3.4. The driver of a vehicle using a parking place specified as a pay and display parking place in Column 1 of Schedules 1, 6, 7, 8 and 9 shall on leaving the vehicle in the parking place purchase a parking ticket or virtual permit at the parking charge and for the period indicated in accordance with the scale of charges specified in Column 7 of Schedule 1, 6, 7, 8, 9, and 10 and in the case of a parking ticket display the parking ticket on the vehicle in the relevant position at all times that the vehicle is in the parking place.

Provided that no charge shall be payable by the driver of a vehicle left in that parking place and displaying in the relevant position a valid season ticket or permit issued in respect of that vehicle or furthermore that the Council may individually and specifically authorise any vehicle to be left in any parking place without compliance with all or any of this Order.

Method of payment

3.5. The parking charge shall be paid on the leaving of a vehicle in a parking place and may be paid by credit/debit card, contactless card payment into a ticket machine or where available be by purchasing a virtual permit. At certain parking places

described in Column 1 of Schedules 1, 2, 6, 7, 8 and 9 where Column 7 in Schedule 1 states no charge then no parking charge shall be payable.

3.7 Except for the charging days and hours specified in column 6 of Schedules 1, 2 6, 7, 8 and 9 and at all times for parking places shown in Schedules 3, 4 and 5, no parking charge shall be payable.

3.8. The Council may, at its complete discretion, decide that in respect of parking charges for any individual parking place(s) specified in this Order the only method of payment acceptable shall be by the purchase of a virtual ticket or a virtual season ticket by utilising any cashless parking system as the Council may make available for the purpose, and shall ensure that the signage stating this is the case shall be displayed in any parking place(s) to which this applies

Expiry of parking period

3.9. Subject to paragraph 2.4, the expiry time is the time exhibited on the parking ticket displayed on a vehicle. The period will have expired when the time indicated on the clock of the ticket machine that issued the parking ticket is later than the time indicated on the parking ticket, or in the case of a virtual ticket an electronic device carried by a Civil Enforcement Officer, any vehicle displaying such a ticket shall be deemed to be in contravention of this Order.

No ticket on display

3.10. If at any time while a vehicle has been left in a pay and display parking place no valid ticket is displayed in the relevant position, or no virtual ticket has been purchased, it shall be deemed to be in contravention of this Order.

Indications as evidence

3.11. The indications given by any ticket machine or any parking ticket issued by it shall be treated as evidence of the facts which the ticket machine or ticket purports to record.

Non-transferable

3.12. A ticket purchased from a ticket machine under paragraph 3.4 is not transferable between vehicles or between different parking places.

Absence of ticket machine or Virtual Permit system

3.13. If at any time when a vehicle is left in a pay and display parking place during the charging hours there is no ticket machine, or other form of payment type (ie virtual permit system) available, the driver of that vehicle shall be exempt from purchasing a parking ticket during the charging hours for up to the maximum period of stay in the parking place.

Disabled person's vehicles

3.14. A disabled person's vehicle may wait in any bay unless the specified users are other than disabled badge holders for a maximum of three hours or other period if specified in Column 5 of Schedule 1,2, 6, 7, 8 and 9 without payment on any particular day if the vehicle is displaying in the relevant position a valid disabled person's badge and disc and the vehicle immediately before or after the act of parking has been driven or used or is about to be driven or used by the person to whom the badge has been issued or, as the case may be, used for the carrying of disabled person(s) or passenger(s).

Season tickets and permits

3.15. The Council may issue season tickets or permits. Different season tickets and permits may be issued for different charges and on different criteria as determined from time to time by the Council. The season ticket or permit shall, subject to any conditions upon which it is issued, be valid in respect of that vehicle in such parking places specified by the Council during the hours days or period for which it is issued.

3.16. A season ticket or permit issued under paragraph 3.15 of this Article is only valid in the parking places for which it is issued and authorised.

3.17. A parking permit shall not be considered valid for the purposes of this Order if defaced or obstructed so that it cannot be read from outside the vehicle, or if it has expired by the passing of time, or if it has been declared invalid by the Council following any payment for that permit being dishonoured, or if the holder of the parking permit is no longer a resident of a dwelling.

3.18. The issue by the Council of a permit shall be subject to the provision of such information as the Council shall require.

Form of season ticket or permit

3.19. A season ticket or permit shall be in such a form and containing such information as the Council may determine.

3.20. Where appropriate a refundable deposit will be charged for the issue to a permit holder of a security key and if such key is lost or damaged, a further charge will be made for the issue of a replacement key (these amounts to be determined from time to time by the Council).

Surrender, withdrawal and validity of Permits

3.21. A permit holder who surrenders a permit to the Council before the permit becomes valid shall be entitled to a refund of the charge paid in respect of the issue thereof minus the cost of a reasonable administration fee to cover Council costs.

3.22. A permit holder who surrenders a permit to the Council after the permit has become valid shall be entitled to a refund of that part of the charge paid in respect of the issue thereof as is attributable to the period beginning with the first day of the month following receipt by the Council of the surrendered permit to the expiry of the period for which the permit was issued.

3.23 Where a permit is used by anyone other than the permit holder or a person otherwise authorised to use such permit pursuant to this Order then such a permit shall be invalid and the permit holder and the user liable to a penalty charge under the provisions hereof.

3.24 The Council may at any time require a permit holder to produce to an Officer of the Council or other person duly authorised by the Council such evidence in respect of any permit issued by them as they may reasonably require.

4. OFF-STREET RESIDENTS PARKING PLACES

4.1. Provisions of this part shall only apply to parking places in Schedules 2, 3, 4 and 5

Use of parking bays

4.2. If parking bays are marked out at a parking place, the driver of a vehicle shall not allow that vehicle to wait within a parking place other than completely within the markings of a single parking bay.

4.3. The driver of a vehicle shall not allow that vehicle to wait in a parking place if that vehicle displays a parking permit which was purchased in respect of a different parking place than that in which the vehicle is waiting as shown in Schedules 2, 3, 4 and 5. The driver of a vehicle shall not permit it to wait in such a parking place unless it displays a permit valid for that parking place and either –

(a) the driver is a resident and the permit is a residents permit; or

(b) the driver is a visitor and the permit is a visitors permit.

Display of permit

4.4. Parking permits shall either be a virtual permit or if a Hard Copy permit is provided (at the sole discretion of the council) be displayed in the in the protective cover where provided but always in the relevant position during the entire period the vehicle is waiting in the parking place provided that the Council may individually and specifically authorise any vehicle to be left in any parking place without compliance with all or any part of this Order.

Issuing of permits

4.5. A resident may apply to the Council on payment of such fees as may from time to time be subscribed for the issue of a permit or visitors permit permitting a vehicle owned by them or in the case of a visitors permit by a visitor of the resident to wait in the parking place specified on the permit but only one permit and one visitors permit will be issued for each resident.

Disabled persons' vehicles

4.6. The driver of a vehicle which is an invalid carriage or a disabled persons' vehicle which displays in the relevant position a disabled persons' badge will also require an off-street resident permit to wait in an off-street residents parking place.

Provision for parking by visitors to residents

4.7. For the purpose of facilitating parking by visitors to any resident the Council may issue special permits known as visitors permits and valid for all or any part of one day to be specified thereon, the cost of each permit to be subject to a charge determined by the Council from time to time for a book of ten. PROVIDED THAT the visitor permit is validated in a digital manner as set out by the Council or where

Hard Copy permits are issued, as described on the permit and displayed in accordance with paragraph 4.4.

5. SUSPENSION OF PARKING PLACE

Power to suspend parking places

5.1. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed in the parking place –

(a) from suspending the parking place or any part thereof for any period; and/or

(b) from setting aside the parking place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular vehicles or organisations.

Signing of suspension

5.2. Any person authorised by the Council in that respect who suspends the use of a parking place or any part thereof in accordance with the provisions of paragraph 5.1 shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof a notice or traffic sign indicating that the use of that parking place or that part thereof is suspended and that waiting by vehicles is prohibited.

No parking on suspended bays

5.3. No person shall cause or permit a vehicle to be left in a parking place or any part thereof during such periods that the use of that parking place or that part thereof is suspended or during such period as there is in or adjacent thereto a notice or traffic sign placed by or on behalf of the Council in pursuance of the preceding paragraph.

6. CONTRAVENTION AND PENALTY CHARGE

Contravention and non-compliance

6.1 (1) For the avoidance of doubt, and in addition to other paragraphs of this Order, a contravention of this Order shall be deemed to have occurred by a vehicle –

(a) Being parked in a loading area during restricted hours without reasonable excuse;

(b) Being parked without payment of the parking charge (as provided for in paragraph 3.10);

(c) Being used in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited (as provided for in paragraph 7.11);

(d) Being parked for longer than the maximum period permitted (as provided for in paragraph 2.4);

(e) Being parked in a restricted area in a car park (as provided for in paragraph 5.3);

(f) Being parked after the expiry of paid for time (as provided for in paragraph 3.9);

(g) Being parked in a car park without clearly displaying a valid pay & display ticket or a virtual parking ticket or virtual season ticket (as provided for in paragraph 3.4);

(h) Being parked with additional payment made to extend the stay beyond time first purchased (as provided for in paragraph 3.5);

(i) Being parked in a permit bay without clearly displaying a valid permit (as provided for in paragraph 4.4);

(j) Being parked beyond the bay markings (as provided for in paragraph 2.2);

(k) Being parked in a disabled person's parking space without clearly displaying a valid disabled person's badge (as provided for in paragraph 2.5);

(l) If the vehicle parked exceeds maximum weight and/or height and/or length permitted in the area (as provided for in paragraph 2.2);

(m) Being re-parked within a specified time of leaving a bay or space in a car park (as provided for in paragraph 2.4);

(n) Being parked in a car park or area not designated for that class of vehicle (as provided for in paragraph 2.2);

(o) Being parked causing an obstruction (as provided for in paragraph 4.2);

(p) Being parked in car park when closed (as provided for in paragraph 2.9);

(q) Being parked in a pay & display car park without clearly displaying two valid pay and display tickets when required;

(r) Being parked in a parking place for a purpose other than the designated purpose for the parking place (as provided for in paragraphs 7.3, 7.7, 7.8, 7.9, 7.10 or 7.11);

(s) Being parked with engine running where prohibited (as provided for in paragraph 7.2);

(2) If a vehicle is left in a parking place in contravention of any paragraph of this Order where a penalty charge notice may be served or issued by a Civil Enforcement Officer or sent by post by the enforcement authority by virtue of the provisions of the 2004 Act or any Regulations made thereunder then a penalty charge in accordance with Band 2 of the aforesaid Regulations shall be payable and/or the vehicle may be removed from that location or parking place.

(3) If a person (who may or may not be an individual but is conclusively presumed to be the registered keeper of any vehicle involved unless that person can prove otherwise) does not comply with any paragraph of this Order other than that covered by 6.1(2) then the person responsible shall be guilty of an offence under Section 35 of the 1984 Act and/or any vehicle involved may be removed from that location or parking place.

Penalty charge notice

6.2. In the case of a vehicle in respect of which the penalty charge may have been incurred, it shall be the duty of a Civil Enforcement Officer to attach to the vehicle in a conspicuous position or serve or the enforcement authority send by post a notice in accordance with the provisions contained in the 2004 Act or any Regulations made thereunder.

Manner of payment of Penalty charge

6.3. The penalty charge shall be paid to the Council in accordance with the instructions on the Penalty Charge Notice.

Indications as evidence

6.4. The particulars given in the penalty charge notice attached to a vehicle or served by a Civil Enforcement Officer or sent by the enforcement authority in accordance with this part shall be treated as evidence in any proceedings relating to failure to pay such penalty charge.

Restriction on removal of a penalty charge notice

6.5. Where a penalty charge notice has been attached to a vehicle in accordance with any of the foregoing provisions of this Order, no person, not being the owner or person in charge of the vehicle, a person authorised by the driver of the vehicle, a Civil Enforcement Officer or some other person duly authorised by the Council shall remove the penalty charge notice from the vehicle unless authorised to do so by the owner or person in charge of the vehicle.

7. OTHER PROVISIONS

Tax and Insurance

7.1. The driver of a vehicle shall not permit that vehicle to wait in a parking place in Schedule 1 unless the vehicle is licensed in pursuance of the provisions of the Vehicle Excise and Registration Act 1994 and unless there is in relation to the use of the vehicle by the driver such a policy of insurance as complies with the requirements of Part VI of the Road Traffic Act 1988.

Stop engine

7.2. The driver of a motor vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.

Use of vehicle

7.3. (1) No person shall use a vehicle, while it is in a parking place, in connection with the sale of any article to persons in or near the parking place or in

connection with the selling or offering for hire of his skill or services except as provided in paragraph 7.3(3) of this Article.

(2) No person shall use any part of a parking place or leave any vehicle in a parking place -

(a) except in respect of Dedham Mill Lane car park in specifically allocated bays, for sleeping;

(b) for camping, for taking up temporary or permanent residence;

(c) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place.

(d) except in respect of Victoria Esplanade Car Park, West Mersea for eating or cooking purposes; or

(e) except in respect of Victoria Esplanade Car Park, West Mersea or Mill Lane Car Park, Dedham, with the permission of the Council given in writing for the purpose of carrying on or promoting any business or trade.

(3) 7.3(1) in so far as it relates to selling and 7.3(2) in so far as it relates to cooking shall not apply to Council-approved operators who have entered into a Licence Agreement for the provision of catering services licensed sale or other licensed activity at specific car parks mentioned in Schedule 6 or 9.

Not sound horn

7.4. The driver of a vehicle using a parking place shall not sound any horn or other similar device except when about to change the position of the vehicle in or to depart from the parking place.

Movement or removal of vehicle

7.5. (1) If a vehicle is left in a parking place in a position other than in accordance with the provisions of this Order, a person authorised by the Council in that behalf may alter or cause to be altered the position of the vehicle so that its position is in accordance with the said provisions. Any person removing or altering the position of a vehicle by virtue of paragraph 7.5(4) of this Order may do so by towing or driving the vehicle or in such other manner as he may

think necessary and may take such measures in relation to the vehicle as he may think necessary to enable him to remove it or alter its position, as the case may be.

(2) If a vehicle is left in a parking place in contravention of any of the foregoing provisions of this Order a person authorised by the Council in that behalf may remove the vehicle from that parking place or arrange for such removal.

Emergency

(3) For the purpose of meeting the requirements of an emergency, a person authorised in that behalf by the Council or a police constable in uniform may alter or cause to be altered the position of a vehicle in a parking place or remove or arrange for the removal of a vehicle from a parking place.

Method of movement or removal

(4) Any person altering, or causing the alteration of, the position of a vehicle by virtue of paragraph 7.5(1) or 7.5(3), or removing, or causing the removal of, a vehicle by virtue of paragraphs 7.5(2) or 7.5(3), may do so by towing or driving the vehicle or in such other manner as he may think reasonably necessary to enable the position of the vehicle to be altered or the vehicle to be removed.

Safe keeping

(5) Any person removing or arranging for the removal of a vehicle by virtue of paragraphs 7.5(2) or 7.5(3) shall make such arrangements as he considers to be reasonably necessary for the safety of the vehicle in the place to which it is removed. The Council shall be entitled to recover its reasonable expenses in accordance with the relevant legislation in the removal, storage and disposal of the vehicle from the keeper thereof.

Traffic control

7.6. Where in a parking place signs are erected or surface markings are laid for the purpose of –

(a) indicating the entrance to or exit from the parking place, or

(b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place, or

(c) the maximum speed of vehicles using the parking place, or

(d) indicating that parking is not permitted in that area,

no person shall drive or permit to be driven any vehicle (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit, so indicated, or (ii) in a direction other than so specified, or (iii) at a speed greater than that indicated, or (iv) parks in a prohibited area delineated by lines, signs or cones.

Parking uses only

7.7. No person shall, except with the permission of a person authorised by the Council in that behalf, drive or permit to be driven any vehicle in a parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.

7.8. No person shall use a parking place as a means of passage proceeding from one road to another road except as may be permitted under Licence by this Order.

Nuisance

7.9. No person shall in a parking place shout or make any loud noise which causes disturbance or annoyance to users of the parking place or residents of premises in the neighbourhood.

7.10. No person shall in a parking place use any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.

Further provisions

7.11. In a parking place, no person shall –

(a) erect or cause or permit to be erected any tent, booth, stand, building or other structure, machine or device without the written consent of the Council;

(b) light or cause or permit to be lit any fire;

(c) except with prior written permission of the council, affix any advertising material to the fabric structure or equipment of any parking place nor any vehicle parked therein;

(d) charge or replenish a fuel tank in any parking place;

(e) drain any fuel or effluent tank either onto a parking place or into the drainage system or watercourse therein;

(f) misuse or interfere with the use or enjoyment by others of any parking place nor obstruct any part of the structure, signage, stairways doors or walkways of any parking place;

(g) neither smoke, nor use an e-cigarette, nor vape.

The COMMON SEAL of COLCHESTER

CITY COUNCIL was hereunto

affixed this 22nd day of May 2026

in the presence of:-

Authorised Signatory

SCHEDULE 1 - OFF STREET PARKING PLACES *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Colchester **Vineyard Street Car Park** Pay and display surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) On any day when the car park is not being used as a Market Place. (b) All hours	2 hours (no return within 2 hours)	All times 6am – 6pm	Up to 1 hour ..... £3.40 Up to 2 hours..... £5.60
					All days 6pm – 6am next day	Overnight charge valid until 6am £1.20
Colchester **Priory Street Car Park** Pay and display surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All times	Permits for residents of Priory Street and St. Julian Grove only: First Permit per property per annum including VAT..... £78.00 Second Permit per property per annum including VAT..... £125.00 visitors permit books of 10 virtual permits including VAT..... £18.00 visitors permit books of 10 Hard Copy permits including VAT..... £38.00

					8.30am to 9.30am only on each school day during school term time.	Limited season tickets where available for parents of children attending the St. Thomas More's School only £31.10
					3.00pm to 4.00pm only on each school day during school term	Limited season tickets where available for parents of children attending the St. Thomas More's School only £31.10
					8.30am to 9.30am and 3.00pm to 4.00pm on each school day during school term	Limited season tickets where available for parents of children attending the St. Thomas More's School only £52.20
					All days at all times	Season tickets: per quarter including VAT ..... £555.00 per annum including VAT..... £2000.00
					All days All times	Up to 30 minutes ..... £1.40 Up to 1 hour ..... £2.70 Up to 2 hours..... £4.00 Up to 3 hours..... £4.90 Up to 4 hours..... £5.00 Up to 5 hours..... £8.20 Up to 12 hours ..... £13.80 Over 12 hours up to 24 hours £18.90
					All Days Offer tariffs – available on MiPermit only.	2pm-6am (purchased before 6pm) ..... £3.20 Up to 4 hours..... £3.70
					All days 7pm – 8am Entry after 7pm and exit before 8am the following day	Overnight charge (valid until 8am)..... £2.40

Colchester **Britannia Car Park** Pay and display surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All days at all times	Season tickets: per quarter including VAT ..... £555.00 per annum including VAT..... £2000.00
					Mondays to Saturdays 6am – 6pm	Up to 30 minutes ..... £1.40 Up to 1 hour ..... £2.60 Up to 2 hours..... £4.00 Up to 3 hours..... £4.90 Up to 4 hours..... £5.00 Up to 5 hours..... £6.20 Up to 6 hours..... £7.40 Up to 7 hours..... £8.70 Up to 8 hours..... £9.80 Up to 12 hours ..... £11.00 Up to 6pm..... £12.70 Special Day rate offer up to 7pm available on MiPermit cashless parking system only... £5.60
					Sundays 6am – 6pm	Daily charge £1.80
					All days 6pm – 6am next day	Overnight charge £1.40
Colchester **Sheepen Road Car Park** Cashless payment only surface car park	Wholly within a parking bay in the area set aside for cars.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	All hours	All days at all times (entry closed 6pm – 6.30am next day)	Season tickets: per quarter including VAT ..... £278.00 per annum including VAT..... £1022.00
					Mondays to Saturday 6am – 6pm	Up to 4 hours..... £5.60 Over 4 hours £8.20
					Sundays 6am – 6pm	Daily Charge (6am – 6pm)..... £3.20
					All days	Overnight charge valid until 6am £0.80

Colchester **Sheepen Road Lorry and Coach Park** Cashless payment only surface coach/lorry park	Wholly within a parking bay in the area set aside for coaches, buses and heavy goods vehicles.	Heavy goods vehicles; Bus; Coach	(a) All days (b) All hours	All hours	All times	Season tickets: per quarter including VAT ..... £278.00 per annum including VAT..... £1022.00
					All times	Up to 6 hours..... £7.00 Up to 12 hours £12.70
Colchester **Napier Road (North) Car Park** Pay and display surface car park	Wholly within a parking bay	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	All hours	All days at all times	Season tickets: per annum including VAT..... £555.00
					Mondays to Saturdays 6am – 6pm	Day Rate £4.20
					Sundays 6am – 6pm	Day Rate £3.30
					All days 6pm – 6am next day	Overnight charge £0.70
Colchester **Napier Road (South) Car Park** Cashless payment only surface car park	Wholly within a parking bay	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	All hours	All days at all times	Season tickets: per annum including VAT..... £555.00
					Mondays to Saturdays 6am – 6pm	Day Rate £4.70
					Sundays 6am – 6pm	Day Rate £3.70
					All days 6pm – 6am next day	Overnight charge £0.80
Colchester	Wholly within a parking bay **in the**	Motorcycle;	(a) Such days as may be determined	24 hours	All days	Up to 30 minutes ..... £1.40 Up to 1 hour ..... £2.70 Up to 2 hours..... £4.00

St. John's Car Park Pay and display multi-storey car park	**unreserved parking area**	Motor car; Invalid carriage; Light van.	from time to time by the Council and displayed at the car park (b) Such hours as may be determined from time to time by the Council and displayed at the car park		6am – 6am next day except for entry after 7pm	Up to 3 hours..... £5.00 Up to 4 hours..... £5.50 Up to 5 hours..... £8.50 Up to 12 hours ..... £15.00 Over 12 hours (Up to 24 hours) £15.00
					All Days Offer tariffs - available on MiPermit only	2pm – 7pm ..... £3.20 Up to 4 hours..... £3.70
					All days	Season tickets: per quarter including VAT ..... £555.00 per annum including VAT..... £2000.00
Colchester **St. Mary's Car Park** Pay and display multi-storey car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All days 6am-6pm	Up to 30 minutes ..... £1.40 Up to 1 hour ..... £2.70 Up to 2 hours..... £4.00 Up to 3 hours..... £5.00 Up to 4 hours..... £5.50 Up to 5 hours..... £8.50 Up to 12 hours ..... £15.00 Over 12 hours (Up to 24 hours) £15.00
					All days 6pm-6am next day	Overnight charge £2.40
					All Days Offer tariffs - available on MiPermit only	2pm – 6am (purchase before 6pm) ..... £3.20 Up to 4 hours..... £3.70
					All days	Season tickets: per quarter including VAT ..... £555.00 per annum including VAT..... £2000.00

St Marys surface car park Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All times	Season tickets: half-yearly including VAT ..... £92.20 Residents of properties on Crowhurst Road, Hospital Lane, Manor Road, Papillon Road, Popes Lane, Rawstorn Road, St Albans Road and numbers 33 - 44 and 55 – 125 Crouch Street
Lexden **London Road Car Park** Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days except Sundays and Bank Holidays (b) All hours	3 hours (no return within 3 hours)	All times	No charge A free of charge parking ticket must be obtained from the parking ticket machine and displayed on the dashboard of the vehicle. This parking ticket must contain the VRM of the vehicle that the parking ticket is displayed in.
Colchester **Prettygate Road Car Park** Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All day (b) All hours	18 hours	All times	No charge
Colchester **St. Christopher Road Car Park** Forecourt (outside Nos. 38-56A St. Christopher Road) Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	2 hours (no return within 2 hours)	Mondays to Saturdays 8am – 6pm	No charge

Colchester **Town Hall Car Park** Car park to the north of Grey Town House including off-street areas off St Runwald Street Surface car park	Wholly within a marked bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	Authorised vehicles only	All times	No charge
Colchester **Butt Road Car Park** Pay and display surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	17 hours 30 minutes	All days at all times	Season tickets: per quarter including VAT ..... £290.00 per annum including VAT..... £1055.00
					All Days	Day Rate £4.70
					All days 6pm – 6am next day	Overnight charge £0.80
Colchester **Colchester Leisure World Car Park** Cashless Pay and Display Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	Mondays to Fridays	Up to 1 hour ..... £2.20 Up to 2 hours..... £3.30 Up to 4 hours..... £4.40 Up to 6 hours..... £6.10 Up to 9 hours..... £9.70 Up to 24 hours £11.60
					Saturdays and Sundays	Up to 1 hour ..... £2.40 Up to 2 hours..... £3.60 Up to 4 hours..... £4.40 Up to 6 hours..... £6.60 Up to 9 hours..... £9.90 Up to 24 hours £12.10
					All days Entry after 6pm with exit before 6am	Overnight charge £2.20

					During Leisure Centre opening times.	Free timed, validated stays for leisure centre patrons.
	At a bus stop or bus stand	Bus; Coach	(a) All days (b) All hours	24 hours	All days at all times	No charge
Colchester **The Recreation Ground car park at Port Lane** Cashless Pay and Display surface car park	Wholly within a marked bay	Motorcycle Motor Car Invalid carriage Light goods van	(a) All days (b) All hours	24 hours	All days	Up to 2 hours..... £1.60 Up to 4 hours..... £4.20 Over 4 hours (up to 6pm)..... £8.40 Payment to be made by MiPermit cashless parking system only Annual Permit..... £65.00
Colchester **Osborne Street Surface Car Park** Permit Parking Only Surface car park	Wholly within the vehicles allocated marked bay Each permit allows parking in specified bay only	Motorcycle Motor Car Invalid carriage Light goods van	(a) All days (b) All hours	No Limit	All days	Permit Charge 12 months including VAT..... £750.00
Colchester **Three Crowns Road car park** Cashless Pay and Display surface car park	Wholly within a marked bay	Motorcycle Motor Car Invalid carriage Light goods van	(a) All days (b) All hours	24 hours	Mon - Fri	Peak tariff 4am – 9.30am ..... £9.50 Off Peak Tariff 9.30am – midnight £7.80
					Saturdays	9.30am – midnight £3.60
					Sundays	9.30am – midnight £3.60
					All days	Evening Tariff 6pm – 8am £0.80

						Season Tickets for residents of Three Crowns Road only: First Permit per property per annum including VAT ..... £78.00 Second Permit per property per annum including VAT £125.00
Colchester **Rowan House car park** Cashless Pay and display surface car park	Wholly within a marked bay	Motorcycle Motor Car Invalid carriage Light goods van	(a) All days (b) All hours	24 hours, unless parking in Visitor Parking bays where the maximum stay is 3 hours	Mon - Fri 7am – 5pm	Up to 4 hours..... £1.25 Daily charge up to 5pm £2.50
Colchester **Northern Gateway Sports Park** Cashless Pay and display surface car park	Wholly within a marked bay	Motorcycle Motor Car Invalid carriage Light goods van Bus	(a) All days (b) All hours – car park locked overnight Mon to Fri between 7am and 10.30pm and 9am to 8.30pm at weekends. Car park may be closed on public and bank holidays unless required for events	24 hours	All days at all times	Up to 30 minutes ..... Free* Up to 2 hours..... £2.20 Up to 8 hours..... £3.30 Up to 24 hours ..... £8.80 Payment to be made by MiPermit cashless parking system only Special Events Charging Up to £16.50 depending on event. Notices displayed in car park will advise customers of the parking charge for special events Free timed, validated stays for leisure centre patrons.
	At a bus stop or bus stand	Bus Coach	(a) All days (b) All times	15 minutes	All days at all times	No charge for drop off and pick up. Bus or Coach must be removed when drop off and pick up is not taking place

SCHEDULE 2 - RESIDENTS' OFF-STREET PARKING AREAS

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Colchester **St. Julian Grove** Resident parking area	Within the boundaries of the off-street car parking area stated on the parking permit and within the parking bays indicated.	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	half-yearly including VAT.....£120.00 per annum including VAT .....£225.00 visitors permit books of 10 virtual permits including VAT.....£18.00 visitors permit books of 10 Hard Copy permits including VAT £38.00
Colchester **Alexandra Terrace** Resident parking area	Within the boundaries of the off-street car parking area stated on the parking permit and within the parking bays indicated.	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	half-yearly including VAT.....£120.00 per annum including VAT £225.00
Colchester **Walsingham Road** Resident parking area	Within the boundaries of the off-street car parking area stated on the parking permit and within the parking bays indicated.	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	half-yearly including VAT.....£120.00 per annum including VAT £225.00

Colchester **Bergholt Road** Resident parking area	Within the boundaries of the off-street car parking area stated on the parking permit and within the parking bays indicated.	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	half-yearly including VAT.....£120.00 per annum including VAT £225.00
Colchester **Three Crowns Road** Resident parking area	Within the boundaries of the off-street car parking area within the parking bays indicated.	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	per annum including VAT .....£78.00 for first vehicle per property per annum including VAT .....£125.00 for second vehicle per property where available
Colchester **Sanderson Mews** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Colchester **West Stockwell** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Colchester **Stockwell** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits

Colchester **Ken Cooke Court** **Area A** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Colchester **Ken Cooke Court** **Area B** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Colchester **Atlee Gardens** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Colchester **Maidenburgh Street** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits
Great Horkesley **Ramparts Close** Resident parking area	Within the boundaries of the parking place	Motorcycle; Motor car; Invalid carriage; Light Van.	(a) All days (b) All hours	No limit	All days	No charge for permits

SCHEDULE 3

Addresses for the purpose of the Issue of Permits	Parking Places in which permit holders can park
Alexandra Terrace	Alexandra Terrace
Bergholt Road	Bergholt Road
St. Julian Grove	St. Julian Grove
Three Crowns Road	Three Crowns Road, Bergholt Road, Enid Way, Golden Dawn Way, Hugh Dickson Road, Long Acres, Mile End Road (1-213 odds and 2 – 152 evens only), Prior Way, Rectory Close, Rose Crescent and Tufnell Way
Walsingham Road	Walsingham Road

SCHEDULE 4

Addresses for the purpose of the Issue of Permits	Parking Places in which permit holders can park
Dutch Quarter Housing Area	All parking places within the Dutch Quarter housing development ie. Sanderson Mews, West Stockwell, Stockwell, Ken Cooke Courts A and B, and Maidenburgh Street
Ken Cooke Court	
2-16 even Nunns Road	
Sanderson Mews	
2-14 even Short Cut Road	
West Stockwell Street – Nos. 14, 16, 17, 19, 22-23, 44-45 & 54	
14 Taylor Court	
Northgate Street – Nos. 3, 11, 13, 15 & 21	
Ball Alley	
Williams Walk	
Ryegate Road	
George Street – Nos 8 - 11	
John Ball Walk	
Stockwell	
Wat Tyler Walk	
Maidenburgh Street	

SCHEDULE 5

Addresses for the purpose of the Issue of Permits	Parking Places in which permit holders can park
St. Julian Grove	St. Julian Grove
1-27 Atlee Gardens	Atlee Gardens
1-22 Ramparts Close	Ramparts Close

SCHEDULE 6 - OFF STREET PARKING PLACES in West Mersea *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
West Mersea **Victoria Esplanade Car Park** Pay and display surface car park	As directed by an authorised officer of the Council if appropriate but always in such a fashion as not to cause a danger or obstruction to traffic entering, leaving or circulating in the car park.	Motorcycle; Motor car; Invalid carriage; Light van; Trailers not exceeding 1000kg unladen weight.	(a) All days – depending on seasonal changes (b) All hours	24 hours	All days 6am – 6pm	Up to 2 hours .....£4.40 Up to 4 hours .....£7.35 Over 4 hours up to 6pm £9.45
					All days at all times	Annual Season Tickets: Beach Hut Watch Season Ticket .....£94.50 Mersea Resident Permit £101.20
West Mersea **Willoughby Park Car Park** Pay and display surface car park	As directed by an authorised officer of the Council if appropriate but always in such a fashion as not to cause a danger or obstruction to traffic entering, leaving or circulating in the car park.	Motorcycle; Motor car; Invalid carriage; Light van. Trailers not exceeding 1000kg unladen weight	(a) All days – depending on seasonal changes (b) All hours	24 hours	All days 6am – 6pm	Up to 2 hours .....£4.40 Up to 4 hours .....£7.35 Over 4 hours up to 6pm .....£9.45 Annual Season Tickets: Beach Hut Watch Season Ticket .....£94.50 Mersea Resident Permit £101.20
West Mersea **High Street Car Park**	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage;	(a) All days (b) All hours	24 hours	All days 8am – 6pm	Up to 2 hours only.....free* Up to 4 hours .....£7.35 Over 4 hours up to 6pm .....£9.45 * A free of charge pay and display must be obtained and displayed in the vehicle or a

Pay and display surface car park		Light van.				virtual permit using the MiPermit system obtained.
					All days at all times	Season tickets for traders within West Mersea High Street immediate area without other off-street parking facilities (limited to a maximum of 2 tickets per business) Annual.....£105.00
West Mersea **Seaview car park** Pay and display surface car park	Wholly within a parking bay or on the grassed area as directed by an authorised officer of the Council if appropriate but always in such a fashion as not to cause a danger or obstruction to traffic entering, leaving or circulating in the car park	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All days 8am – 6pm	Up to 1 hour……..free* Up to 2 hours .....£4.40 Up to 4 hours .....£7.35 Over 4 hours up to 6pm.....£9.45 * A free of charge pay and display must be obtained and displayed in the vehicle or a virtual permit using the MiPermit system obtained Annual Season Tickets: Beach Hut Watch.....£94.50 Mersea Windsurfers & Kite Surfers ..£94.50
					All days 6pm – 8am next day	Overnight charge £1.10
					All days at all times	Season tickets for residents within immediate area who are without other off-street parking facilities (limited to a maximum of 1 ticket per residence) Annual.....£101.20
West Mersea **Coast Road car park** Pay and display surface car park	Wholly within a parking bay	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All days 8am – 6pm	Up to 1 hour ..... Free* Up to 2 hours .....£4.40 Up to 4 hours .....£7.35 Over 4 hours up to 6pm.....£9.45 * A free of charge pay and display ticket must be obtained and displayed in the vehicle, or a virtual permit obtained via the MiPermit system

					All days 6pm – 8am next day	Overnight charge £1.00
					All days at all times	Season tickets for traders within the immediate area without other off-street parking facilities (limited to a maximum of 2 tickets per business) Annual £105.00
West Mersea **Town Hard** Surface area off Coast Road	No waiting at any time	All vehicles	(a) All days (b) All hours	No waiting at any time	N/A	N/A

SCHEDULE 7 - OFF STREET PARKING PLACES in Country Parks *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Myland **High Woods Country Park Car Park** Pay and display surface car park	Wholly within a parking bay unless directed by an authorised officer of the Council if appropriate but always in such a fashion as not to cause a danger or obstruction to traffic entering, leaving or circulating in the car park.	Motorcycle; Motor car; Invalid carriage; Light van; Trailers not exceeding 1000kg unladen weight.	(a) All days – depending on seasonal changes (b) All hours	<u>1 April – 30 Sept</u> 14.5 hours (Site will be closed between 10.00pm and 7.30am) (no return within 1 hour) <u>1 Oct – 31 March</u> 11.5 hours (site will be closed between 7pm and 7.30am (no return within 1 hour)	All days at all times	Up to 2 hours .....£1.60 Up to 4 hours .....£4.20 Over four hours (day rate) £8.40
					All days at all times	Season Tickets – for regular visitors Annually £65.00

SCHEDULE 8 - OFF STREET PARKING PLACES in Wivenhoe *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Wivenhoe **Cooks Yard "A"** Pay and display surface car park	Wholly within a marked bay	Motorcycle; Motor Car; Invalid carriage; Light goods van	(a) All days (b) All hours	24 hours	All days 6am – 6pm	Up to 30 minutes.....free* Up to 2 hours ..... £2.00 Up to 4 hours ..... £4.00 * A free of charge parking stay must be obtained using the MiPermit Cashless Parking System Business Trader Permits for businesses within Wivenhoe per annum..... £200.00
					All days 6pm-8am	Overnight charge…… £2.00
Wivenhoe **Cooks Yard "B"** Pay and display surface car park	Wholly within a marked bay	Motorcycle; Motor Car; Invalid carriage; Light goods van	(a) All days (b) All hours	24 hours	All days 6am – 6pm	Up to 30 minutes.....free* Up to 2 hours ..... £2.00 Up to 4 hours ..... £4.00 * A free of charge parking stay must be obtained using the MiPermit Cashless Parking System Business Trader Permits for businesses within Wivenhoe per annum..... £200.00
					All days 6am – 8am	Overnight charge £2.00
Wivenhoe **High Street Car Park** Surface car park	Wholly within a parking bay	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days except Sundays and Bank Holidays (c) All hours	24 hours	All days 8am – 6pm	Up to 30 minutes.....free* Up to 2 hours ..... £2.00 Up to 4 hours…… £4.00 * A free of charge parking stay must be obtained using the MiPermit Cashless Parking System Business Trader Permits for businesses within Wivenhoe per annum.. ……£200.00

SCHEDULE 9 - OFF STREET PARKING PLACES in Dedham *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Dedham **Mill Lane Car Park** Surface car park	Wholly within a marked parking bay (excluding grassed overflow areas)	Motorcycle; Motor car; Invalid carriage; Light van; Coaches.	(a) All days (b) All hours	18 hours	All Days 8am – 6pm	Up to 2 hours .....£1.50 Up to 4 hours .....£2.90 Over 4 hours (up to 12 hours) .....£5.80 Season tickets: 1st and 2nd permit per year.....£56.00 Season tickets are available to residents of Dedham or workers whose main working location is in Dedham.
					All Days 6pm-8am	Evening charge.....£0.70
		Campervans	(a) All days (b) All hours	18 hours (max stay 18 hours within any 7-day period)	All Days 8am-6pm	Up to 2 hours .....£1.50 Up to 4 hours .....£2.90 Over 4 hours (up to 12 hours) £5.80
					All Days 6pm-8am	Evening charge.....£5.00
Dedham **Mill Pond Car Park** Surface car park	Perpendicular (at a 90-degree angle) to the perimeter fences but always in such a fashion as not to cause a danger or obstruction to traffic entering, leaving or circulating in the car park.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	18 hours	All Days 8am – 6pm	Up to 2 hours .....£1.50 Up to 4 hours .....£2.90 Over 4 hours (up to 12 hours) £5.80
					All Days 6pm – 8am	Evening Charge £0.70

SCHEDULE 10 - OFF STREET PARKING PLACES at Myland *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 09/04/2026

1. Location, name and type of parking place	2. Position in which vehicle may wait	3. Classes of vehicle	4. (a) Days of operation of parking place (b) Hours of operation of parking place	5. Maximum period for which vehicles may wait	6. Charging days and charging hours (except Christmas Day)	7. Scale of charges (except motorcycles)
Myland **Northern Gateway Leisure Park Multi-Storey Car Park** **Area A** Pay and display multi-storey car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	24 hours	All times	Up to 1 hour .....£2.00 Up to 2 hours .....£3.00 Up to 4 hours .....£4.00 Up to 6 hours .....£6.00 Up to 24 hours .....£15.00 Payment to be made by MiPermit cashless parking system only
					Four hours pre-football match or event at the adjacent football ground, until two hours post football match of event.	Football/Event Day .....£16.50 Payment to be made by MiPermit cashless parking system only
					All times	Staff parking tariffs available. Free timed, validated stays for leisure unit patrons.
Myland **Northern Gateway Leisure Park Surface Car Park** **Area B** Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	90 minutes, no return within 2 hours.	All times	No charge. A free of charge stay must be activated via the MiPermit cashless parking system.

Myland **Northern Gateway Leisure Park Hotel Car Park** **Area C** Surface car park	Wholly within a parking bay.	Motorcycle; Motor car; Invalid carriage; Light van.	(a) All days (b) All hours	No limit	All times	Parking for Travelodge patrons only. Free timed, validated stays for hotel patrons.

In all locations, Schedules 1, 2, 6, 7, 8, 9 & 10:

Special offers available by the MiPermit Cashless Parking Solution will supplement the tariffs above on various car parks as advertised locally from time to time. The Phone & Pay telephone system operates with similar fees although service charges and convenience fee apply as advertised.

SCHEDULE 11 – Convenience Fee *Prices are shown gross (inclusive of VAT) at the appropriate prevailing rate.*

Schedule dated 27/02/2026

The Council may, at its complete discretion, choose to provide an option for the payment of parking charges for leaving a vehicle in a parking place covered by this Order whereby the charge may be paid electronically utilising an electronic program that the Council may make available for the purpose. The Council may, at its complete discretion, decide in accordance with section 3.14 of this Order that this shall be the only acceptable method of payment.

Where a parking charge is paid electronically by utilising an electronic program that the Council may make available for the purpose, either as an option or as the only acceptable method of payment, then in addition to the parking charge the Convenience Fee listed in the table below shall also be required to be paid by the driver of the vehicle. This is without prejudice to the right of a duly authorised officer of the Council to waive some or all of such fees as they see fit.

Convenience Fee per transaction	£0.15