

Unilateral Undertaking Request Form

1. Owner Details		Second Owner Details (if relevant)	
Full Name		Name Full	
Address including Post Code	<input type="text"/>	Address including Post Code	<input type="text"/>
Tel No		Tel No	
Email		Email	
Are there any other land owners? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provided details on a separate page			

2. Agent Details	
Full Name	<input type="text"/>
Address including Post Code	<input type="text"/>
Tel No	<input type="text"/>
Email	<input type="text"/>

3 The Site / Property / Application No.
Full address or location of the site. If you already have an application number, please include this also.
<input type="text"/>
Please supply a location plan showing the site outlined in red.

4 Title Number
Title number(s) of the site <input type="text" value="EX"/>
Please supply an up-to-date copy of the Register(s) and Title Plan(s) from Land Registry

5. Mortgage Details	6. Solicitor Details - Must be provided if the land is not registered at Land Registry
<p>Is there a mortgage or legal charge on the property? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Name of Mortgage Company <input style="width: 100%;" type="text"/></p> <p>Address including Post Code <input style="width: 100%;" type="text"/></p> <p>Tel No <input style="width: 100%;" type="text"/></p> <p>Email <input style="width: 100%;" type="text"/></p>	<p>Name of Solicitor <input style="width: 100%;" type="text"/></p> <p>Firm <input style="width: 100%;" type="text"/></p> <p>Address including Post Code <input style="width: 100%;" type="text"/></p> <p>Tel No <input style="width: 100%;" type="text"/></p> <p>Email <input style="width: 100%;" type="text"/></p>

7. Details of Development and Public Open Space and Community Contribution	
Full description of application	<input style="width: 100%;" type="text"/>
Number of Residential Units	<input style="width: 100%;" type="text"/>
Number of bedrooms per unit	<div style="display: flex; justify-content: space-between;"> <div><input style="width: 40px;" type="text"/> x 1 bed dwellings</div> <div><input style="width: 40px;" type="text"/> x 3 bed dwellings</div> </div> <div style="display: flex; justify-content: space-between;"> <div><input style="width: 40px;" type="text"/> x 2 bed dwellings</div> <div><input style="width: 40px;" type="text"/> x 4+ bed dwellings</div> </div>
Calculated Public Open Space Contribution	£ <input style="width: 80px;" type="text"/>
Calculated Community Contribution	£ <input style="width: 80px;" type="text"/>
payable prior to commencement (see website for current contribution figures)	

8. List of information to be submitted	
Please ensure the following are enclosed (please tick)	
<input style="width: 40px;" type="checkbox"/> <input style="width: 40px;" type="checkbox"/>	Signed Ordnance Survey Based Plan showing site edged red Land Registry and Title Plan (can be provided electronically)

9. Signature	
<p>I (we) the applicant(s) (delete as appropriate) do hereby undertake to pay the Council's legal fees of £550 for the drafting and completion of the unilateral undertaking, which payment should be made directly to the Council's Legal Department. In the event that this sum is unpaid, the Council reserves the right to take action to recover the outstanding debt.</p>	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Date</p>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Signed</p>

Please send the completed form and enclosures to: - planning.services@colchester.gov.uk or alternatively to Planning Services, Rowan House, 33 Sheepen Road, Colchester, CO3 3WG