

Statement of Representations Procedure and Notification of Period of Representations and Availability of Documents under Regulations 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012

Title of Document(s):

- Colchester Submission Draft Local Plan and Policies Map
- Colchester Submission Draft Local Plan: Sustainability Appraisal Report (Regulation 19)
- Colchester Submission Draft Local Plan: Habitats Regulation Assessment

Subject Matter

The Colchester Submission Draft Local Plan sets out the vision, objectives, spatial strategy, site allocations and development management policies to guide development in Colchester to 2043.

The Local Plan addresses the need for housing, employment, infrastructure and community facilities, while also seeking to protect and enhance the natural, built and historic environment.

Period for Making Representations

Representations can be made during the consultation period which begins on Friday 28 August 2026 **and ends at 4pm on Tuesday 13 October 2026**

Representations received after 4pm on the closing date will not be accepted.

Where to View the Documents

The Submission Draft Local Plan, Policies Map, Sustainability Appraisal and Habitats Regulations Assessment, together with supporting documents including the evidence base are available to view online:

- Web page: [Colchester.gov.uk/NewLocalPlan](https://colchester.gov.uk/NewLocalPlan)
- Consultation Portal: <https://colchester.oc2.uk/>

Paper copies of the Submission Draft Local Plan, Policies Map, Sustainability Appraisal and Habitats Regulations Assessment are available at the following locations.

Location	Address
Colchester Town Hall	High Street, Colchester
Colchester Library	Trinity Square, Colchester
Greenstead Library	Hawthorn Avenue, Colchester
Prettygate Library	Prettygate Road, Colchester
Stanway Library	10 Villa Road, Stanway
Tiptree Library	Rectory Road, Tiptree
West Mersea Library	13 High Street, West Mersea
Wivenhoe Library	104/6 High Street, Wivenhoe

Documents can be viewed during normal opening hours. The Town Hall is open Monday to Friday 9am to 5pm. Library opening times can be checked online at <https://libraries.essex.gov.uk/home>

Making Representations

Online consultation portal Representations must be made in writing and should, where possible, be submitted via the online consultation portal: <https://colchester.oc2.uk/>

The portal allows respondents to:

- Submit comments on specific policies of the Plan
- Upload supporting documents
- Provide a summary of representations

If you are unable to use the online form, you can request a paper version of the representation form. Completed representations can be submitted:

By email local.plan@colchester.gov.uk

By post Planning Policy Team, Colchester City Council, Rowan House, Sheepen Road, Colchester, Essex CO3 3WG

What Your Representation Should Cover

At this stage, representations should relate to whether the Local Plan is:

- **Legally compliant**, and/or
- **Sound**, meaning it is:
 - Positively prepared
 - Justified
 - Effective
 - Consistent with national policy

Representations should clearly identify:

- The relevant part(s) of the Plan
- Whether the representation relates to legal compliance or soundness
- The reason for the representation
- Any suggested modifications (where appropriate)

Availability of Representations

All representations received by 4pm on 13 October 2026 will:

- Be made publicly available on the Council's website and consultation portal
- Be submitted to the Secretary of State alongside the Local Plan
- Be considered as part of the independent examination

Please note that we are unable to accept anonymous representations.

Your representation will be publicly available, and a copy will be published on the Council's website on submission of the Plan. Your representations and name/name of your organisation will be published. No other personal details will be made public.

Personal data will be processed in accordance with the Data Protection Act 2018 and UK General Data Protection Regulation. For further information about how your data is processed please visit: <https://www.colchester.gov.uk/privacy-policy/>.

Any person who makes a submission during the Regulation 19 representation period will automatically be added to the Council's Local Plan consultation database and will be sent updates on the progress of the Local Plan. If you wish to be removed from this database, please contact local.plan@colchester.gov.uk

Notification of Submission

Following the consultation period, the Council will:

- Submit the Submission Draft Local Plan and all representations received to the Secretary of State for independent examination
- Notify persons who have requested to be notified of the submission

Examination of the Plan

An independent Planning Inspector will be appointed to examine the Local Plan. The examination will consider:

- Whether the Plan has been prepared in accordance with legal and procedural requirements; and
- Whether the Plan is sound

Participants who have made representations at this stage may be invited to take part in hearing sessions.

Further Information

If you require further information or assistance in making a representation, please contact:

Visit [Colchester.gov.uk/NewLocalPlan](https://colchester.gov.uk/NewLocalPlan)

Email local.plan@colchester.gov.uk

Call (01206) 282975 / 282625 / 508965