

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960

**APPLICATION FOR A SITE LICENCE**

To: Food & Safety Team, Colchester Borough Council, Rowan House, 33 Sheepen Road , Colchester CO3 3WG

(I) (We) hereby apply for a Licence to use the land described below and shown on the attached plan (see note below) as a site for caravans to be used and laid out as specified below.

1. Name and address of applicant	
2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any).	
3. Address or description of site for which site licence is required.	
4. Acreage of site.	
5. Has the applicant held a site which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	* Permanent residential * Seasonal holiday site for use between the following dates in each year  * For touring caravans only, between the following dates in each year.
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	
8. Give details of arrangements for :- refuse disposal and for sewage and waste water disposal.  (a) Main water supply  (b) Waste water disposal  (c) Sewage disposal  (d) Refuse disposal	

9. Has planning permission for the site been obtained from the local planning authority?

If so, state –

- (a) Date of permission
- (b) Reference
- (c) Issuing authority
- (d) Date (if any) on which permission will expire.

If not, has permission been applied for?

**FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9<sup>TH</sup> MARCH, 1960, WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY.**

10. It is claimed that the site has “existing use rights” and does not require permission?

If so, state the facts on which the claim is based.

11. Was the site in use as a caravan site –

- (a) on 9<sup>th</sup> March, 1960
- (b) on 29<sup>th</sup> August 1960

at any other time since 9<sup>th</sup> March, 1958 if so, when.

**Date :**

**Signature of applicant :**

**Notes**

A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate) –

Roads and footpaths	Recreation spaces
Toilet blocks, stores and other buildings	Fire points
Foul and surface water drainage	Parking spaces
Water supply	

The plan should distinguish between facilities already provided and facilities proposed.