

Elections

Information Collected Staff & Candidates

Staff:

- Name
- Signature
- Current address
- Date of birth
- Gender
- Nationality
- Email address
- Telephone number
- National Insurance Number
- Tax Rate
- Evidence; Passport Number, Birth Certificate, Resident Permit etc
- Vehicle Owner
- Disability
- History of jobs performed within Elections
- Bank details; account name, number, sort code
- Employee statement; first job since last 6 April, only job since last 6 April or new job or receive pension
- Have a student loan and making repayments

Candidates:

- Title
- Name including commonly used names where applicable
- Current address
- Date of birth
- Political Party where applicable
- Subscribers
- Agents details

Agencies we might share your information with:

Staff:

- Payroll company

Candidates:

- Other Candidates
- Agents
- Media
- Parish Clerk
- CBC Democratic Services
- Electoral Commission

Purpose for processing

Colchester Borough Council has a statutory duty to hold and maintain personal data and for EROs to process for the performance of a public task as provided for in electoral law. This is in accordance with regulations outlined in the Representation of the People Regulations 2001 (England and Wales) and the Parliamentary Election Rules under the Representation of the People Act 1983. Your information is stored securely in eXpress Management, our preferred IT Elections software management system.

Length of time we keep your information

Colchester holds a Data Retention Policy to ensure data is processed and held, outlined in legislation, for no longer than necessary for that purpose. Where data will be processed for archiving purposes in public interest, or for scientific, historical or statistical purposes this will be stored for longer periods of time.

Updates to this privacy notice

We will continually review and update this privacy notice to reflect changes in our processes and procedures, as well as to comply with changes in the law. When such changes occur, we will revise the "last updated" date at the bottom of this notice. We encourage you to periodically review this notice and to be informed of how Colchester Borough Council is protecting your information.

The privacy notice was last updated on 14/05/18.