



**COLCHESTER BOROUGH COUNCIL**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1992**

**APPLICATION for up to 2 PEOPLE to be added to a registered premise to carry out:**

**(Tick appropriate application)**

- PRACTICE OF ACUPUNCTURE**
- BUSINESS OF TATTOOING**
- ELECTROLYSIS**
- EARPIERCING**
- SEMI PERMANENT MAKE UP**
- MICROBLADING**
- BODY PIERCING**

To: Colchester Borough Council  
Planning & Protection, Licensing Section, P.O.Box 889, Town Hall, Colchester,  
Essex. CO1 1FL

**I/We make application under the provisions of the above Act for registration to carry out the practice(s) as above**

1. Full name of applicant 1 and address (i.e. usual place of residence or, in the case of a company or firm, the registered or principal office)

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Telephone Number \_\_\_\_\_

2. Full name of applicant 2 and address (i.e. usual place of residence or, in the case of a company or firm, the registered or principal office)

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Telephone Number \_\_\_\_\_

3. Name and address of premises where operator(s) to be registered

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4. Description of premises, (include number of rooms) and particulars of arrangements for cleansing of premises, fittings and equipment and sterilisation of instruments

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5. Have you previously been registered in this respect in any other district? YES / NO

If yes which? \_\_\_\_\_

6. Have you ever been convicted of any offence under the Act? Yes/No

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A fee of £\_ \_ \_ \_ accompanies this application.

Cheques to be made payable to Colchester Borough Council

**If you would like to be contacted to make a payment over the phone please tick and a member of the team will contact you**

Signed: \_\_\_\_\_ (on behalf of: \_\_\_\_\_)

Date: \_\_\_\_\_

Once payment has been received an officer will be in touch to arrange a suitable time to visit to carry out an inspection of the premises.

On the inspection the officer will need to look at:

\*The premises

\*The cleaning products

\*Client record templates (pre-treatment information, post treatment information, consent forms etc)

\*Sharps contract details

\*Training certificates

\*Handwash sink in the treatment room

\*The above named applicants will be required to be available at the visit

Further information can be found at:

[www.cieh.org/policy/Tattooing\\_and\\_body\\_piercing\\_guidance\\_toolkit.html](http://www.cieh.org/policy/Tattooing_and_body_piercing_guidance_toolkit.html)

